

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Saloon, Madingley Hall at 10.15 am on Monday 21 September 2015.

Coffee will be available beforehand.

Circulated: 15 September 2015

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meeting held on 13 July 2015 are circulated.

The Council is asked to confirm the Minutes.

A3 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the meeting for all items. A member of the Council who wishes to propose an alternative arrangement is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulars**

To note the issue and approval (or proposed issue and potential approval) of the following:

Circular	Issue	Approval
18/15	17 July	27 July
19/15	24 July	3 August
20/15	14 August	24 August
21/15	4 September	14 September

A4 Vice-Chancellor's Report

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council). All other matters are for information only.

*(a) The Vice-Chancellor invites the Council to congratulate members of the University elected as Fellows of the British Academy:

Professor Cyprian Broodbank, **CAI** (Disney Professor of Archaeology and Director of the McDonald Institute for Archaeological Research); Professor Gareth Fowden **PET** (Sultan Qaboos Professor of Abrahamic Faiths); Professor Robert Gordon, **CAI** (Professor of Italian), Professor Sanjeev Goyal, **CHR**, (Professor of Economics); Professor Peter Mandler, **CAI** (Professor of Modern Cultural History), Professor Joachim Whaley, **CAI** (Professor of German History and Thought).

*(b) The Vice-Chancellor invites the Council to congratulate members of the University honoured by the Royal Society as follows:

Professor George Efstathiou, **CHU** (Institute of Astronomy) was awarded the Hughes Medal; Professor Benjamin Simons, **JN** (Wellcome Trust/Cancer Research UK Gurdon Institute, Cavendish Laboratory) was awarded the Gabor Medal; Professor Russell Cowburn, **DAR** (Department of Physics) was awarded the Clifford Paterson Medal and Lecture; Dr Madan Babu Mohan (MRC Laboratory of Molecular Biology) was awarded the Francis Crick Medal and Lecture.

*(c) The Vice-Chancellor delivered a lecture and signed a Memorandum of Understanding with the Joint Research Centre of European Commission on 7 September 2015.

*(d) The Vice-Chancellor and the Pro-Vice-Chancellor (International Strategy) travelled to India on University business.

A5 Council, legislative and comparable matters

***(a) Council Work Plan 2015-16**

The Work Plan for the forthcoming academical year is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

***(b) Business Committee**

No meeting was held on 14 September 2015.

(c) The Council's Annual Report 2014-15

A first draft is circulated for any comment. Revised drafts will be brought back to the Council for comment at the meeting on 19 October 2015 and then for signature on 23 November 2015.

The Registry or the Head of the Registry's Office will answer any questions. Detailed drafting suggestions should be sent to the Head of the Registry's Office outside the meeting.

***(d) Strategic Meeting 21-22 September 2015**

The programme is attached for any necessary reference during the present meeting. A pack of papers was distributed on 8 September 2015. A note of the meeting will be circulated as soon as possible after the meeting.

A6 General Board

The unconfirmed minutes of the General Board's meeting on 8 July 2015 are circulated together with a revised consultation paper on the governance of Schools, Faculties and Departments. Attention is drawn to the matters listed on the coversheet. There are no matters for the Council's decision.

The Vice-Chancellor is Chairman of the General Board. Professor Davis, Dr Good, Dr Padman and the Pro-Vice-Chancellor for Education are members.

PART B: MAIN BUSINESS

B1 North West Cambridge Project

(a) Update report.

Mr Lewisohn will provide an oral report on the work of the North West Cambridge Audit Group. The Director of Finance will provide an update on the financial position for Phase 1 of the project.

(b) Membership of the West and North West Cambridge Syndicate

The Council was invited, in Council Circular 20/15 issued on 14 August 2015, to approve the recommendations of the Advisory Committee on Committee Membership and External Nomination with regard to various appointments. Professor Anderson asked that the recommendations with regard to the West and North West Cambridge Syndicate be referred for discussion at the Council's meeting. A paper setting out the background for the recommendations is circulated.

ACCMEN's recommendations regarding the other appointments were approved on 24 August 2015.

Lunch will be available at 12.30 in the Dining Hall

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2015-6

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2015

21 September 2015
(morning)

Ordinary meeting – at Madingley Hall

Annual Report of the Council – first draft - **in agenda**
Approve outline Council workplan for forthcoming
academical year – **in agenda**

21 and 22 September 2015

Strategic meeting – Madingley Hall

Topics: strategy and strategic risks; HR priorities;
update report on strategy and progress in
Development and Alumni Relations; governance and
Council effectiveness.

19 October 2015

Ordinary meeting

Review conclusions from strategic meeting
Annual Report of the Council – second draft
Response to Board of Scrutiny report

23 November 2015

Ordinary meeting

Annual Report of the Council – sign off for publication
Consider and approve Financial Statements for
publication
Receive consider and publish General Report to the
Council
Audit Committee Annual Report

14 December 2015

Ordinary meeting

ACCMEN's report on the review of appointment of
Council members to Council committees and other
bodies
Risk Steering Committee Annual Report
Honorary Degree nominations for 2016, and
preliminary proposals for 2017 (if available; otherwise
in November)

LENT TERM 2016

18 January 2016

Ordinary meeting

Honorary degree nominations: publish list
Confirm dates of Council meetings (as approved by the Business Committee) for the forthcoming academical year

15 February 2016

Ordinary meeting

Confirm date of the September Strategic Meeting

14 March 2016

Ordinary Meeting

Preliminary discussion of University budget for the 2015-16.

EASTER TERM 2016

18 April 2016

Ordinary Meeting

Draft Budget and Allocations Report 2016-17 – first consideration

18 April 2016 (provisional)

Strategic Meeting

Strategic meeting, provisionally part day in Cambridge: exact time and location to be determined.

16 May 2016

Ordinary Meeting

Budget and Allocations Report 2016-17 – conclude consideration, sign and publish

13 June 2016

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting
Preliminary draft of Council workplan for the next academical year
Report from Cambridge Assessment
Report from CUP

LONG VACATION 2016

11 July 2016
(long meeting)

First meeting of new student members

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

Receive Board of Scrutiny Annual Report

Revised workplan for the next academical year

Report from OEA&C

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council

Consideration of the Council's priorities for the forthcoming academical year

19 September 2016
(morning)

Ordinary meeting

The Council's Annual Report 2014-15 – first draft.

Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

19-20 September 2016

Strategic Meeting: provisional

MICHAELMAS TERM 2016 (FORWARD LOOK)

17 October 2016

Ordinary Meeting

Strategic meeting September 2016 - consider conclusions.

The Council's Annual Report 2015-6 – second draft

Receive draft General Board Report to the Council for 2015-16

Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November).

Honorary Degree nominations 2017 and preliminary proposals for 2018

21 November 2016

Ordinary Meeting

Consider and approve Financial Statements 2015-6.

Sign Annual Report of the Council 2015-6; receive, consider and publish General Board Report to the Council 2015-6

13 December 2016

Ordinary Meeting

Audit Committee Annual Report

Risk Steering Committee Annual Report

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are periodic reports from CUDAR and the Office of External Affairs and Communications. These are scheduled to fit with other business.

KAA
September 2015